

IDA LAKE ASSOCIATION BY-LAWS

As amended and revised May 25, 2019

ARTICLE 1: NAME AND PURPOSE

Section 1. The name shall be Ida Lake Association

Section 2. The association will be a non-stock, not for profit organization.

Section 3. The purposes for which the association is organized are as follows:

- A. To promote the Care and improvement of Lake Ida and adjoining properties
- B. To disseminate information to the membership which will tend to improve the policies and operations of the organization
- C. To disseminate information to the membership regarding governmental and technical developments in the field
- D. To serve as the voice of the membership in matters under consideration by Federal, State or local government bodies and other agencies
- E. To promote and represent the Association in the development of research and standards for lake management
- F. To seek enforcement of laws which affect lakes and watersheds
- G. To promote the welfare of lake and watershed management interests in any other way deemed appropriate by the Board of Directors

ARTICLE 2: MEMBERSHIP

Section 1. Membership is open to all who support the mission of Ida Lake Association to preserve and protect the serenity, quality, and natural beauty of Lake Ida. Membership due will be \$25; subsequent dues will be determined by the Board of Directors. Dues shall be payable at the beginning of each calendar year and payment thereof shall be for membership in that calendar year. August will be the month of the “Annual Meeting.”

Section 2. Voting membership in Ida Lake Association is open to property owners on Lake Ida who are members. A property owner may assign her/his voting rights to a member [in a letter to the member or the Association].

ARTICLE 3: OFFICER AND DUTIES

Section 1. The Executive Board will consist of a President, Vice-President, Secretary, and Treasurer. They will meet at the direction of the President, with the results reported to the Board of Directors.

- A. The President will be elected for a term of two years at the annual meeting on odd-numbered years. The President will preside at all meetings of the Association, enforce order and observance of the by-laws, appoint committees, and perform other duties pertaining to the office, and also such duties the Association may order in meetings. Outgoing Presidents will serve on the Board of Directors as Director-at-Large until replaced by the succeeding out-going President.
- B. The Vice-President will be elected for a term of two years at the annual meeting on even-numbered years. The Vice-President will perform all of the duties of the President in the absence or inability to perform the duties of the office. The Vice-President will arrange for any desired or available guest speakers. If a permanent vacancy occurs in the office of President, the Vice-President automatically becomes President, and a Vice-President will be elected at the next Board meeting. If a vacancy occurs in the office of Vice-President, the board will select an interim Vice-President to serve until the next election.
- C. The Secretary will be elected for a two-year term at the annual meeting on odd-numbered years. The Secretary will keep the minutes of Association, Executive Board, and Board of Directors meetings. The Secretary will present such minutes for approval at regular Association meetings. The Secretary will handle all correspondence and mailing for the Association and will be chairperson of the mailing committee. The Secretary will submit receipts as necessary. If a vacancy occurs during the elected term, the Board will select an interim Secretary until the next election.
- D. The Treasurer will be elected for a two-year term at the annual meeting on even-numbered years. The Treasurer will collect all dues and assessments, receive all contributions for the Association, keep accurate accounts and report all financial transactions at each meeting of the Association and Board of Directors. All Association billings will be presented to the Treasurer and payment will be made by check only after approval of the

Executive Board. A properly certified annual audit of the Treasurer's records will be required prior to December 31 of each year by two members of the Board of Directors appointed by the President, or non-directors approved by the Board. If a vacancy occurs during the elected term, the Board will select an interim Treasurer until the next election.

Section 2. The Board of Directors will consist of the existing Executive Board members and a maximum of two member Directors from each district elected for a term of two years from the area districts determined by the Executive Board. The Directors of odd and even numbered districts will be elected at the annual meeting of odd and even numbered years, respectively. The outgoing Past-President will also serve as a member of the Board as Director-at-Large. Director vacancies may be filled by appointment by the Board until the next election.

- A. The Board of Directors will strive to achieve the objectives of the Association. Each District Director will be the contact for area concerns, reporting and directing actions taken of recommended action to the Board of Directors.
- B. The Board of Directors will conduct meetings at least four times a year and at the call of the President. The Board will meet immediately prior to the annual meeting advising the President of information and committee reports the Board wishes presented to the Association membership.
- C. The Board of Directors will consider for approval all contracts and permits submitted by the Executive Board.

ARTICLE 4: STANDING COMMITTEES

Section 1. The Board of Directors may annually appoint a Nominating Committee and a Membership Committee composed of representatives from the districts.

- A. Any committees deemed necessary by the Board of Directors or the Executive Board will be appointed from the membership by the Board of Directors. The term of the committees will be determined by need.

ARTICLE 5: BUSINESS OFFICE

Section 1. The Board of Directors will select the location of the business office. The site should be centrally located to the majority of the Association if possible.

ARTICLE 6: PARLIAMENTARY AUTHORITY

Section 1. Roberts Rules of Order will generally be accepted to govern the proceedings of the Association. The President will appoint a Parliamentarian, if necessary.

ARTICLE 7: AMENDMENTS TO THE BY-LAWS

Section 1. These by-laws may be amended at any meeting of the Board of Directors provided written or electronic notice is given to Board members at least 10 days in advance of a meeting at which the action is to be taken. If an electronic (email) vote has been called, votes will be counted up to 10 days after a vote has been called. A proposed amendment may be changed at the meeting provided it still pertains to the same general subject.

ARTICLE 8: DISBURSEMENTS

Section 1. The Executive Board by a majority vote may authorize expenditure items to a maximum of \$1500. Any expense item or aggregate sum of any one item over \$1500 shall require a 2/3 majority vote of the Directors present at a Board meeting or who vote electronically.

- A. The President shall have a non-accruing discretionary expense allowance of \$250.00 per year, accountable to the Treasurer.
- B. All District Directors shall have a non-accruing discretionary expense allowance of \$50.00 per year, accountable to the Treasurer.